

REGULAR COUNCIL MEETING

April 8, 2019

The work session and regular meeting of the Grovetown City Council were held on Monday, April 8, 2019 at 6:00 p.m. in the council chambers at City Hall. Present were Mayor Gary E. Jones, Mayor Pro-tem Eric Blair, Councilmember Sylvia Martin, Councilmember Deborah Fisher, and Councilmember Allen Transou.

Also present were Planning and Development Director Scott Sterling, Human Resource Manager Elaine Matthews, Finance Director Bradley Smith, Staff Accountant Kristal Singletary, Leisure and Recreation Services Director Janet Wheatley, Public Works Director Michael Woods, Lt. Brad Powell, City Attorney Chris Dube, City Administrator John Waller and City Clerk Roxanne Brown. Public Safety Director Scott Wheatley was not present.

Council conducted a work session to review agenda items at 6:00 p.m.

1.

Call Meeting to Order/Announcement of Quorum

Mayor Jones called the regular meeting to order at 6:30 p.m. and acknowledged a quorum was present.

2.

Invocation

The invocation was given by Councilmember Transou.

3.

Pledge of Allegiance to the Flag

Mayor Jones led the Pledge of Allegiance to the Flag.

4.

Approval of Agenda

Councilmember Blair made a motion to approve the agenda. Councilmember Martin seconded the motion, all in favor and the motion carried.

5.

Approval of March 11, 2019 Regular Meeting Minutes

Councilmember Blair made a motion to approve the March 11, 2019 regular meeting minutes. Councilmember Martin seconded the motion, all in favor and the motion carried.

6.

Approval of March 11, 2019 Regular Meeting Executive Session Minutes

Councilmember Fisher made a motion to approve the March 11, 2019 regular meeting executive session minutes. Councilmember Martin seconded the motion, all in favor and the motion carried.

7.

Committee Chair Reports

Public Safety

Councilmember Blair reported that there had been four major fires within the last 30 days and commended the Fire Department and Public Safety for their professional response.

Utility Billing and Public Works

Councilmember Fisher thanked the Utility Billing Department for going above and beyond to help customers understand their water bills. Public Works Director Woods will provide the remainder of this report during Director's Reports.

Planning and Development

This report will be provided by Planning Director Sterling during Director's Reports. Councilmember Transou will report at the next regular council meeting.

Leisure and Recreation Services

Councilmember Martin reported the following upcoming events: Summer Camp Expo on April 19th, Heritage Festival on April 20th which will include an Easter egg hunt, Community Yard Sale on May 4th, Archery classes for ages 7-12 and 13-17 will begin on June 4th for a five-week program.

Councilmember Martin stated Director Wheatley mailed out Senior Citizen Surveys to gather information on those leisure activities preferred by seniors. Director Wheatley will be attending Rock Eagle on April 15th through April 17th.

Administration

Mayor Jones referred his report to City Administrator John Waller to provide during Director's Reports.

8.

Financial Statement

Councilmember Blair made a motion to approve the Financial Statement. Councilmember Fisher seconded the motion, all in favor and the motion carried.

9.

Public Announcements

Councilmember Fisher stated that she assisted with the evaluation of senior projects at Grovetown High School. Councilmember Fisher noted the impact the Grovetown Department of Public Safety had on a 2019 graduating senior.

Councilmember Transou discussed the new councilmember orientation that he attended. Councilmember Transou stated that the Department Heads work hard, going above and beyond to run the operations of the City. He thanked the Department Heads for the work they perform.

10.

Citizens Comments

There were none.

11.

General Business: Unfinished

11A.

Recommend Adoption of Ordinance 2019-03-02, Updated City of Grovetown Purchasing Policy – Second Reading

Councilmember Blair made a motion to accept the second reading and adopt Ordinance 2019-03-02 updating the City of Grovetown Purchasing Policy. Councilmember Martin seconded the motion, all in favor and the motion carried.

12.

General Business: New

12A.

Recommend Adoption of Proclamation Making April “Child Abuse Prevention Month”

Councilmember Blair made a motion to adopt the proclamation making April “Child Abuse Prevention Month”. Councilmember Martin seconded the motion, all in favor and the motion carried.

12B.

Recommend Adoption of Resolution 2019-04-01 – Multi-Family Residential Development Moratorium, Extension 4 – Extending the Current Moratorium from April 10, 2019 to October 8, 2019

Councilmember Martin made a motion to adopt Resolution 2019-04-01 – Multi-Family Residential Development Moratorium, Extension 4 extending the current moratorium from April 10, 2019 to October 8, 2019. Councilmember Blair seconded the motion, all in favor and the motion carried.

12C.

Recommend Approval of a Memorandum of Understanding (MOU) Between Georgia Department of Transportation (GDOT) and the City of Grovetown to Install a Traffic Signal at the Intersection of Whiskey and Wrightsboro Roads

Councilmember Blair made a motion to approve the Memorandum of Understanding between the Georgia Department of Transportation and the City of Grovetown to install a traffic signal at the intersection of Whiskey and Wrightsboro Roads. Councilmember Martin seconded the motion, all in favor and the motion carried.

12D.

Appoint Councilmember Transou as the Planning and Community Development Committee Chairman

Mayor Jones appointed Councilmember Transou as the Planning and Community Development Committee Chairman.

12E.

Recommend Adoption of Ordinance 2019-04-02 – Updated City Flood Insurance Map (FIRM) and Flood Insurance Study (FIS) – Replacement of FIRM Panels and FIS Report from 2007 – Required for Participation in the National Flood Insurance Program (NFIP) – First Reading

Councilmember Blair made a motion to approve the first reading of Ordinance 2019-04-02 – Updated City Flood Insurance Map (FIRM) and Flood Insurance Study (FIS) – Replacement of FIRM Panels and FIS Report from 2007 required for participation in the National Flood Insurance Program (NFIP). Councilmember Martin seconded the motion, all in favor and the motion carried.

12F.

Recommend Approval of Duty Description for New Position, Waste Water Plant Supervisor

Councilmember Fisher made a motion to approve the duty description for the new position of Waste Water Plant Supervisor. Councilmember Blair seconded the motion, all in favor and the motion carried.

12G.

Recommend Approval of Duty Description Upgrade from Police Department Major to Assistant Public Safety Director

Councilmember Martin made a motion to approve the duty description upgrade from Police Department Major to Assistant Public Safety Director. Councilmember Blair seconded the motion, all in favor and the motion carried.

13.

Director’s Reports

Directors briefed the Council on recent activities of their respective departments.

14.

Adjourn

Councilmember Martin made a motion to adjourn the meeting at 7:25 p.m. Councilmember Blair seconded the motion, all in favor and the motion carried.

Gary E. Jones, Mayor

Eric Blair, Mayor Pro-tem

Sylvia Martin, Councilmember

Deborah Fisher, Councilmember

Allen L. Transou, Councilmember

Attest:

Roxanne Brown, City Clerk